



MEMORIAL LUTHERAN SCHOOL

SUMMER CAMP ENROLLMENT 2019

Pre-School – 5thGrade

Child's Name _____ Age _____ DOB _____

Grade Completed _____ T-shirt Size _____ (Youth XS – Adult L)

Please check the weeks that your child is attending and any extended care needed.

Camp Hours: 8:00am – 3:30pm AM Care Hours: 6:30am – 8:00am PM Care Hours: 3:30pm-6:30pm

Deposit - \$225 (applied to your first week of camp)

Session 1 - Payment Due by May 13th

Week 1 - Trails of Texas - May 28-31 * Closed Monday, May 27th

() \$200 Camp () \$32 AM Care () \$32 PM Care

Week 2 – Fairytales - June 3-7

() \$225 Camp () \$40 AM Care () \$40 PM Care

Week 3 - Artful Antics - June 10-14

() \$225 Camp () \$40 AM Care () \$40 PM Care

Week 4 - Futuristic Fun - June 17-21

() \$225 Camp () \$40 AM Care () \$40 PM Care

Session 2 - Payment Due by June 10th

Week 5 – VBS - June 24-28

() \$225 Camp () \$40 AM Care () \$40 PM Care

Week 6 - Stars and Stripes - July 1-5 * Closed Thursday, July 4th

() \$200 Camp () \$32 AM Care () \$32 PM Care

Week 7 - All Ball "Sports Week" - July 8-12

() \$225 Camp () \$40 AM Care () \$40 PM Care

Week 8 - Greek Greatness July 15-19

() \$225 Camp () \$40 AM Care () \$40 PM Care

Session 3 - Payment Due by July 8th

Week 9 - Christmas in July - July 22-26

() \$225 Camp () \$40 AM Care () \$40 PM Care

Week 10 - Five Senses - July 29-Aug 2

() \$225 Camp () \$40 AM Care () \$40 PM Care

Week 11 - Fun Fiesta - Aug 5-9

() \$225 Camp () \$40 AM Care () \$40 PM Care

Contractual Agreement:

We, the undersigned, agree to fulfill all financial obligations as required by Memorial Lutheran School.

- All deposit/registration fees are non-refundable.
- MLS does not pro-rate tuition fees if your child misses part of a registered week. Parents are responsible for the full tuition for each week their child is registered regardless of actual attendance.
- Summer Camp fees are payable by cash or check only, and are to be paid to the front office on or before the due date. If payment is not made by the Wednesday after due date your child will not be able to attend until the account is settled in full. A \$35 charge will be assessed for all returned payments and late payments.
- Summer Camp enrollment is limited; confirmation of your space will be sent via email from the Summer Camp Director
- Due to staffing ratios required Texas Childcare Licensing; all weeks are non-refundable and non-transferable after May 10th. If cancellations are made to your child's schedule after May 10th, parents will still be responsible for payment regardless of the child's attendance. Parents are responsible for notifying the Director, in writing, if changes need to be made to their child's schedule if space is available.

Early/Late Fees:

- \$10 per half hour or any part thereof, beyond designated early drop-off or late pick-up time
- \$25 per every ten minutes if picked up after the closing time of 6:30pm



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Signature of parent or legal guardian _____

Date _____

Student Emergency Information 2019

Child's Name _____ DOB _____ Grade Completed _____

PARENT/GUARDIAN INFORMATION

<input type="radio"/> Father	<input type="radio"/> Mother	<input type="radio"/> Guardian
Name _____		
Address _____		
City _____		Zip _____
Work Number _____ - _____ - _____		
Cell Phone _____ - _____ - _____		
Email _____		
Driver's License # _____		
Employer _____		
Occupation _____		
<input type="radio"/> Child's Primary Address		

<input type="radio"/> Father	<input type="radio"/> Mother	<input type="radio"/> Guardian
Name _____		
Address _____		
City _____		Zip _____
Work Number _____ - _____ - _____		
Cell Phone _____ - _____ - _____		
Email _____		
Driver's License # _____		
Employer _____		
Occupation _____		
<input type="radio"/> Child's Primary Address		

PARENTS MARITAL STATUS:
<input type="radio"/> Married <input type="radio"/> Single

IF ONLY ONE PARENT HAS CUSTODY OF THE CHILD; WE MUST HAVE A COURT ORDER ON FILE FOR THE AGREEMENT TO BE HONORED.

Emergency Contacts: When parent/guardian cannot be reached, please contact the following person(s) in the order listed. I authorize my child to be released to the following persons: (other than parent or guardian)

1	Name _____ Relationship _____ Home Phone _____ Work Number _____ Cell Phone _____
2	Name _____ Relationship _____ Home Phone _____ Work Number _____ Cell Phone _____

My child may be released to the following persons from MLS Summer Camp:



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Parent/Guardian Signature _____

Date _____

AUTHORIZATION FOR EMERGENCY MEDICAL ATTENTION/FIRST AID

In the event that I cannot be reached to make arrangements for emergency medical attention, I authorize Memorial Lutheran School to take my child to:

Physician _____ Phone _____ Address _____

Insurance Company _____ Policy/Account/Group # _____

ID Number/Policy Owner SSN _____ Insurance Claims Phone _____

In the event that I cannot be reached to make arrangements for emergency medical attention, by signing below I give my permission to Memorial Lutheran School to take my child to the closest Emergency Room. _____(Initial)

List any special problems that your child may have, such as allergies, existing illness, medication prescribed for long-term continuous use and any other information of which staff should be aware (If no conditions apply, please state "NONE"):

My child's immunization record is on file at Memorial Lutheran School or is attached here to and all immunizations and tuberculosis tests are current.

Parent/Guardian Signature

Date

AUTHORIZATION FOR ACTIVITIES

TRANSPORTATION:

I hereby ___ GIVE ___ DO NOT GIVE - consent for my child to be transported and supervised by school faculty/staff, MLS parents and/or Summer Camp staff on field trips.

WATER ACTIVITIES:

I hereby ___ GIVE ___ DO NOT GIVE - consent for my child to participate in water activities (splash pools/wading pools/YMCA swimming pools).

FIELD TRIPS:

I hereby ___ GIVE ___ DO NOT GIVE - consent for my child to participate in field trips.

PHOTO RELEASE:

I hereby ___ GIVE ___ DO NOT GIVE - permission for my child to be photographed or video recorded in the school, at school functions or field trips and for those photographs/video to be used in advertisements, and on the Memorial Lutheran School website.

By signing below I agree that our family will conform to the regulations of the school and meet the behavior standards to remain enrolled. I agree that Memorial Lutheran School's summer camp has the right to insist on the immediate withdrawal of any student whose presence in the school is considered detrimental to the student or the school, or for non-payment of summer fees.

The undersigned parties are responsible for payment of summer camp fees and attest that all information on this form is true and correct.

Please sign and return this agreement to the Memorial Lutheran School office.

Child's Name _____ DOB _____ Grade Completed _____

Parent/Guardian Signature

Date



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MLS SUMMER CAMP POLICY AND PROCEDURES

Admission

Memorial Lutheran School Summer Camp is a Christian summer program designed to enrich each child's education with activities that allow the child to discover new skills and talents. Fun and fellowship with other students of the same age are related goals of this program. Memorial Lutheran School admits students of any race, color, religion, nationality and ethnic origin to all the rights, privileges, programs and activities generally accorded and available to students at the school. MLS does not discriminate on the basis of race, color, religion, nationality, and ethnic origin in the administration of its education, admission or financial policies.

Personal Items

Students are responsible for ALL personal items brought to camp. This includes cell phones, tablets, toys, clothing, shoes, etc. MLS is not responsible for the loss or damage of any items that are brought on campus. Students should label all personal items brought to school.

Drop off and Pick up Procedures

Students with extended care who arrive prior to 8:00am should be dropped off through the gym doors. They will be signed in by a MLS staff member. After 8:00am students should be brought in through the front office. Parents must enter through the front office for pick up. ** If you are not signed up for AM extended care, you may not drop off before 7:45am.*

Extended care is only for those students signed up. Any child dropped off early or picked up late, beyond their scheduled time, will be charged \$10/half-hour or part of the half-hour. Any child picked up after closing at 6:30pm will be charged \$25/for every ten minute. Payment will be due upon arrival. All accounts must be kept current for children to remain in the program.

Late Drop-off

All summer program activities begin at the posted scheduled times. If your child does not arrive on time for a field trip or the pool or if they are not dressed in the correct attire, your child will not be allowed to stay on campus. Your child will be sent home. We do not have extra summer staff on campus to watch your child.

Lunch and Snacks

Parents are responsible for providing lunch and 2 snacks on a daily basis. Simply Fresh Lunch Service will be available except on field trip days. You must pack a sack lunch on these days. Students have two snack times per day. Please go online to <https://new.thesimplyfreshkitchen.com/> and create an account to order lunches for your camper.

Field Trips

All students must wear the 2019 MLS camp shirt on field trip days. MLS will bring coolers to keep the food in, and provide water bottles for the children. Please label your child's lunch. The classes will leave at specific times to be on schedule for their field trips. Please arrive at least 20 minutes before the scheduled time of departure.

**If the departure time is before 8:30am, please be sure to give your child breakfast and arrive to camp early enough to allow them to use the restroom prior to departure time.*

Swim and Splash Days

Preschool/Pre-K will have Splash days when permitted. Kindergarten-6th grade will travel to the YMCA on Tuesday and Thursday from 10am-12pm each week. Parents must provide a change of clothes, water shoes, towel, and swim suit and label everything.

Sunscreen and Bug Spray

Please apply sun screen and bug spray on your child in the morning prior to drop off at Camp. Please bring labeled sunscreen and or bug spray for your child to have applied as needed.

Medication Policy

In order for MLS to administer medication to your child, a medication form must be filled out, signed and on file with the office. Medication must be in its original container and kept in the office. *If your child has an allergy and requires an Epi Pen, please complete additional form found in the MLS School front office.

Dress Code

Students may wear summer attire. Shorts, t-shirts or shoulder width tank tops are appropriate. Clothing must not have profanity or inappropriate logos. Closed-toe shoes are highly suggested for campers for safety. If a child is wearing inappropriate clothing, the parents will be contacted to pick up the child up from camp.

Name of Student(s) _____



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Parent/Guardian Signature _____ Date _____

MLS ILLNESS POLICY

In an attempt to keep illness at a minimum in the classrooms we have set up certain guidelines all parents need to follow. For the safety and concern of all students and staff, please make sure you read the guidelines below carefully and sign this form acknowledging that you understand when you should keep your child home. Feel free to call the school office at 713-782-4022 if you question whether your child may be brought to school. We thank you for your cooperation in adhering to these important guidelines.

KEEP YOUR CHILD AT HOME IF HE/SHE HAS ANY OF THE FOLLOWING:

- A temperature of 100 or higher degrees during the night or in the morning
- Conjunctivitis, known as pink eye, or drainage from the eyes
- Bronchitis, severe coughing or pneumonia
- Rashes
- Diarrhea
- Head Lice
- Vomiting
- A severe cold with nose drainage
- Ear or throat infections
- Contagious diseases such as but not limited to: Measles, Chicken Pox, Mumps, and Hand, Foot & Mouth
- Your child seems ill, cranky or restless and cannot be calmed or consoled

Children who have been out ill or have been sent home with any of the above mentioned symptoms/illnesses, MAY NOT return to Summer Camp for a full 24 hours. If your child has been seen by a doctor, he/she must have a written statement from the doctor stating that your child is ready to return to school. Additionally, if your child's doctor has prescribed antibiotics, your child MUST BE ON THAT MEDICATION for a FULL 24 hours before returning to Camp.

In addition, your child must be fever-free WITHOUT the aid of Tylenol or fever-reducing medicine for a full 24 hours.

I have read and understand these instructions.

Name of Student(s) _____

Parent/Guardian Signature _____ Date _____